

आदित्य इन्स्टीट्यूट ऑफ़ टैक्नोलॉजी  
(यूनिट ऑफ़ डा. आर. एन. गुप्ता टैक्नीकल एजुकेशनल सोसाइटी)

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अखिल भारतीय तकनीकी शिक्षा परिषद्, भारत सरकार से मान्यता प्राप्त  
तकनीकी शिक्षा परिषद्, दिल्ली सरकार से अनुबन्धित



*Institutional Member  
of Indian Society for  
Technical Education  
New Delhi*

**ADITYA INSTITUTE OF TECHNOLOGY**  
(Unit of Dr. R. N. Gupta Technical Educational Society)

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Approved by AICTE , MHRD , Govt. of India, New Delhi  
Affiliated to Board of Technical Education, Govt. of Delhi

Ref No. AIT/PO/Indtl. Training./ITES&M - VI Sem/

Dated:

To,

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**Sub: Project Directive “Industrial Project” for Students of Sixth Semester of Diploma in Information Technology Enabled Services & Management (ITES&M)**

Sir/Madam,

Aditya Institute of Technology conducts three years Diploma course in Information Technology Enabled Services & Management. The Institute is affiliated to the Board of Technical Education, Government of Delhi, and approved by All India Council for Technical Education, Ministry of HRD, Government of India, New Delhi.

The diploma course is conducted in six semesters and students, who have completed five semesters (theory / practical) at the Institute, are required to undertake an Industrial project on related topics in their sixth semester.

**AIM:**

The aim of the industry project is to provide students with opportunities for exposure to the real work experience and hence to produce knowledgeable, skilled and experienced graduates, demanded by employers, who are able to apply the knowledge acquired at the Institute to the working world outside the Institute.

**Representative Topics for the Project:**

The students are required to undertake the projects in various areas some of which are mentioned below:

- Web designing applications.
- E-commerce and M-commerce services.
- Management of services (Telecom or customer based)

- d) Database applications (Data mining, Decision support system)
- e) Computer Networking.
- f) System software development.
- g) Mobile based software applications.
- h) Bringing improvements in the existing systems/equipments.
- i) Any other emerging areas of IT industries.

### **Assessment criteria:**

The assessment criteria for 100 marks will be as under:-

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|---|-----|
| • Attendance and punctuality  | 10% |
| • Initiative and work done in problem formulation                       | 20% |
| • Adaptability and congeniality to the work culture of the organization | 20% |
| • Project Report  | 50% |

### **Duration:**

The duration of the training period is **four (04) months**. Every week, the student will work in the organization for five days (Monday to Friday) and report to the concerned faculty at the Institute on Saturday for discussing their progress / difficulties pertaining to the progress of their project. The Institute will however, remain closed on the second and fourth Saturdays. **The student is required to report to the Institute whenever notified to do so; failing to do so may result in striking off the name of the student from the roll of the Institute.**

### **Communication:**

As the students would be working in your organization for five days a week for 04 months, your co-operation is solicited in the following aspects related to the training of the students:-

- a) **Information regarding selection of Students:** When you select a student for undertaking the project work in your organization, kindly inform the Institute the student's name in writing indicating the topic of the project allotted to him/her.
- b) **Attendance:** Record of attendance in respect of the student/students may please be forwarded to the Institute at the end of training period.
- c) **Training Certificate:** On completion of the Project work, kindly issue a certificate to the student in support of his having completed the training on the topic allotted to him/her by your organization and also kindly send a copy of the same to the Institute.
- d) **Absence/Discipline:** Whenever a student remains absent or indulges in indiscipline, a report may kindly be send to the Institute for appropriate action.
- e) **Leave:** Please do not sanction any leave to the trainee student. Any request for leave may be sent to the Institute for further action as may be appropriate.
- f) **Sickness/Accident:** In case of an emergency, you are requested to inform his/her parents and also intimate the Principal on phone.
- g) **Monitoring/Control:** One lecturer from this Institute has been nominated to supervise the progress of the student on project work. S/He would visit your organization from time to time and co-ordinate with you regarding the progress made by the student

**Assistance:**

In case any assistance is required from this Institute, a communication may please be sent in writing to the Principal through the student. All possible help would be extended.

**Project Report:**

Students will prepare the “**Project Report**” duly typed and bound, and handover one copy of the project report to the HOD for evaluation. The Report may please be got authenticated by the Organization where the students would undertake the Project.

**Student(s) being sponsored:**

<b>BTE Roll No.</b>	<b>Student’s Name</b>
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Above student is directed to report to you for their Project work. You are requested to kindly accept the student and extend an opportunity to him/her to get trained in any one of the topics listed above.

The Institute will be highly thankful to your esteemed organization for the favour extended to us by accepting our students for the project work. **Also, kindly inform us about the selection of the student indicating the topic of the project and the duration of the training allotted to him/her.**

With kind regards and thanking you,

Yours faithfully,

**(Anjali Gupta)**  
**Director**